

Minutes

1. Attendances to be recorded and proxy vote details taken
2. Approval of last AGM minutes (meeting 48 on 16 November 2015 displayed on website <http://southwarkcitytennisclub.jimdo.com/meetings-and-management/> and copies circulated at the meeting.
3. Vote 1a,1b, 1c and 1d: Appointment of Directors of the Charity - Nominations Adam Jones, Charles Carew, Martin Ebert and Michelle Vickerman.
4. Vote 2: Adoption of Policy on Club Financial Reserves (see document)
5. Vote 3: To approve a budget of £6,000 to be spent on supporting tennis in the local area over the coming year with additional amounts to be allocated based on grants and fundraising.
6. Vote 4: To keep SCTC Membership Fees are kept at current levels.
7. Review of 2015/6 (accounts and activities)
8. Any other business and dates of next meetings

Attendees:

Charles Carew
Martin Ebert
James MacRae
Jeremy Nelson-Smith
Adam Jones
Tom Ulicsak
Michelle Vickerman
Liz Dunning
Anjum Misbahuddin
Umran Ali
Robert Benjamin Hardie
Steven Dingu

1. Proxy/new votes for new trustees:

Votes prior to meeting recorded in table. At the meeting
James votes to approve all
Anjum votes to approve all
Michelle votes to approve all
All proxy votes approved (see Appendix).
Charity commission and company house info to be send to new trustees

2. Approval of 2015 AGM minutes

All agree

3. Welcome to new trustees

4. Vote for adoption of Policy on Club financial reserves

c. £60k reserves, expect to spent £7k in the next year. We're expecting to use c. £45k to support the council's plans for four new courts on the east side of the club, which is now not going ahead (the council's current plan to just refurbish the existing single court).

FYI: Council has confirmed it will start a tender for the club in 2017 – expected to become visible to us in March 2017 when they will set a time limit for tender submissions. Council is open to the charity representing the members' interests in the final decision. Council now proposing to start refurbishment ie resurfacing all 7 courts from February to April 2017, depending on earlier access to capital and weather permitting. Proposing to keep only one acrylic court and have six macadam courts. Resurfacing is to be paid for by Southwark Council entirely.

We approved the financial reserve policy but with a caveat to revisit it in February.

5. Vote to approve budget of £6k.

Due to disruptive year with refurbishments. Expect to have underspend again this financial year (15/16). We need to justify the current balance because charities should not sit on excess money with consistent underspends.

Much discussion followed. This included the comments below:

Technology Upgrade

Should we upgrade technology? – ie ladder logging, booking, vouchers: £12.5k donated with a request for new technology for the ladder league. Need to look at current software and try to migrate to a new software. Charlie suggested Ropey Ladder because it's free – Tom: not necessarily good for multiple boxes. Tom: could go back to Tennis Jeannie.

Adam: is it worth speaking to the donor about the tender so they're aware of the change – we might not be delivering what they wanted because we might not get the tender. Can we quantify how much work would go in to migrating over to Tennis Jeannie?

Use the surplus in the Phase 2 Refurb (to increase influence on council)

Martin: do we need to have a conversation with Southwark Council about how we want to spend our money – can we invest in the facility ie resurfacing ourselves? Umran: Council are most likely tendering so they can retain control of facilities rather than outside companies.

James: have you used local groups to help lobby the council ie neighbourhood watch, local Police or council affiliated groups, etc? Friends of Burgess Park and a local neighbourhood watch group would most likely support more floodlights because it's safer for everyone, not just players. Could also use £45k as leverage for corporate donation/matching because donations would be tax write-off.

Tom: six courts floodlighting cost £170k, so to floodlight one it would be c. £30k.

Finances between the two entities (SCTC & BA)

Adam: We need to look at the split between Be Active and SCTC – if BA is taking a lot of the shortfall, how much cost will SCTC have to bear if BA don't gain the tender. We need to find out what's possible so we can formulate a statement of intent.

Tom: SCTC has a membership sharing with BA which brings in c. £3k each year, rest of the surplus is made up of mostly donations.

James: worth finding out if council will tender in two phases as much of the work in Burgess Park has been done that way.

Tom: worth voting to keep the policy but with a caveat that we can readdress later in the year or early in 2017.

ACTION: No way to vote without quotes and alternative options.

- Tom to look at upgrading ladder software options with Michelle to assist.
- Liz to go back to the donor to see if they have any recommendations for new software.
- Liz to email to her Council contact about using our surplus on their facilities and whether they will tender in phases. Will share with trustees a first draft of council email.

Other Matters to Annual Spend

League matches and club championships – contracted to Be Active.

Jeremy: Proposing using some of the surplus for a new ball machine as current one is in disrepair. Use some funds to promote it, highlighting how beneficial it is to players. Cost for a new ball machine is c. £1300.

Tom: Shared stats that the machine had been used 2.2 times a month with no promotion. Estimates were expected to be much higher when people were made aware of the machine. Tom said you could probably use it around 3 times a day (Due to how long it takes to recharge).

Votes: all approve use of funds to buy a new machine. To be promoted to adults who can't find a partner at the existing £5 to hire and can only be booked by club members. The cost comes out of the SCTC funds and BA collects the funds from booking and credits the funds back to SCTC. Any maintenance would be paid for by BA but charged back to SCTC. Adult members only – no juniors to use it.

6. Keep SCTC Membership Fees at the current level

TU gave some background to the pricing.
No fee increases have occurred since April 2010.

Umran: if Be Active don't get the tender, are the new providers going to facilitate SCTC? They might have their own agenda.

Votes: Retain current pricing & extend the time period to 15 months to allow for the three months of disruption/refurb.

8. Review of 2015/16 accounts and activities

Separate document circulated at the meeting. No comments and approved.

9. AOB

- **ACTION:** Tom to look to be able to book courts eight days in advance.
- What happens if Be Active don't get the tender?
 - o how will we ensure we're going to be part of a new tender if Be Active don't get it?
 - o who are the people that might bid?
 - o Can we define the criteria of the tender? And what criteria could we include? That SCTC must continue to exist in the same capacity. We need to look to local groups i.e. neighbourhood watch to bolster support for SCTC.
 - o What is the story we need to be telling to local media and on social media about the threat of losing the club and a community group.
 - o Everything is dependent on the tender – the wording, the weighting and the criteria.
 - o **ACTION:** Liz to find out if SCTC can be part of the conversation before the tender is published so we can be part of setting criteria.
 - o **ACTION:** Adam to find out who the local councilors are and draft letters to them.
 - o **ACTION:** everyone to draft what they want from the tender and bring to the next meeting

10. Date of next meeting: Monday 12 December 2016.

Appendix: Voting Prior to the Meeting

A voting form was put on the Southwark City Tennis Club website and paper forms were kept at Burgess Park Tennis Centre. These were advertised on posters, through social media and the Club's newsletter. The results were as follows:

Southwark City Tennis Club –AGM (Meeting 51 Mon 21/11/16) – Approved Minutes

First Name	Last Name	Confirmation	Voting	1a: Adam Jones	1b: Charles Carew	1c: Martin Ebert	1d: Michelle Vickerman	Policy on Club Financial Reserves]	[Vote 3: Budget	Membership fees
Becca	Beach	Yes	Electronically	Approve	Approve	Approve	Approve	Abstain	Approve	Approve
Peter	Boyse	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Andrew	Brown	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Clive	Brown	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Charles	Carew	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Deborah	Clare	Yes	Electronically	Approve	Abstain	Abstain	Abstain	Abstain	Approve	Abstain
Abdullahi	Daud	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Peggy	Dingui	Yes	Electronically	Approve	Approve	Approve	Abstain	Approve	Approve	Approve
Steve	Dingui	Yes	Electronically	Abstain	Approve	Abstain	Abstain	Approve	Approve	Approve
Innes	Ebert	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Martin	Ebert	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Iona	Fiaty	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Isobel	Finlayson	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Melissa	French	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Victor	Galton	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
massimiliano	Ghittino	Yes	Electronically	Abstain	Approve	Abstain	Approve	Approve	Approve	Approve
Gabriele	Giacalone	Yes	Electronically	Reject	Approve	Reject	Reject	Approve	Approve	Approve
Rob	Green	Yes	Electronically	Abstain	Approve	Abstain	Abstain	Abstain	Approve	Abstain
Frezer	Haile	Yes	Electronically	Abstain	Approve	Abstain	Approve	Abstain	Approve	Approve
Jackie	Hodge	Yes	Electronically	Abstain	Abstain	Abstain	Approve	Approve	Approve	Approve
Jeff	Hudson	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Litza	Jansz	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Alicia	Jay	Yes	Electronically	Abstain	Abstain	Abstain	Approve	Abstain	Abstain	Abstain
Melanie	Johnson	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Adam	Jones	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Alexander	Kaminski	Yes	Electronically	Abstain	Abstain	Approve	Abstain	Abstain	Approve	Approve
James	Lush	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Hamish	Mackenzie	Yes	Electronically	Approve	Approve	Approve	Approve	Abstain	Approve	Approve
Patrick	Mathurin	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Abstain
Amy	McLeod	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Ian	Mizrahi	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Oliver	Morris	Yes	Electronically	Abstain	Approve	Abstain	Approve	Approve	Approve	Approve
Jeremy	Nelson-Smith	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
elena	nonziata	Yes	Electronically	Abstain	Abstain	Abstain	Abstain	Abstain	Approve	Approve
Bryan	O'Farrell	Yes	Electronically	Abstain	Approve	Abstain	Abstain	Approve	Approve	Approve
JAMES	PARISH	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Jeremiah	Quinn	Yes		Approve	Approve	Approve	Approve	Approve	Approve	Approve
Valeria	Riso	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Josh	Roy	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Aron	Saarenas	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Tom	Smith	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Adam	Steinberg	Yes	Electronically	Abstain	Approve	Abstain	Abstain	Approve	Approve	Approve
Sam	Swain	Yes	Electronically	Abstain	Approve	Abstain	Abstain	Approve	Approve	Approve
Jotham	Tonge-bobia	Yes	Electronically	Abstain	Abstain	Approve	Abstain	Abstain	Abstain	Abstain
Tu Sen	Tran	Yes	Electronically	Abstain	Approve	Abstain	Abstain	Abstain	Abstain	Approve
Pauline	Ulicsak	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Jeff	Vurganov	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Jason	Zhang	Yes	Electronically	Approve	Approve	Approve	Approve	Approve	Approve	Approve
Matthew	Durban	Yes	Liz Dunning							
Markus	Ganterer	Yes	Liz Dunning							
Finn	Hamilton	Yes	Liz Dunning							
India	Hamilton	Yes	Liz Dunning							
daniel	jack	Yes	Liz Dunning							
jo	underhill	Yes	Liz Dunning							
Yuet	Wan	Yes	Liz Dunning							
Yongum	Yun	Yes	Liz Dunning							
Umran	Ali	Yes	Liz Dunning							
Angus	Ball	Yes	Liz Dunning							
Andreas	Illiopoulos	Yes	Liz Dunning							
Steve	McDowall	Yes	Liz Dunning							
Guillermo	Zoilo	Yes	Liz Dunning							
			Approve	33	42	34	36	38	45	43
			Abstain	14	6	13	11	10	3	5
			Reject	1	0	1	1	0	0	0
			Total	48	48	48	48	48	48	48
	Delegated to Liz Dunning		13							